

**The Resolution of the Representative Board of  
LEPL – Akaki Tsereteli State University  
№165**

**On Approving the Regulations of the Center for Culture, Sport and Youth Affairs  
of LEPL – Akaki Tsereteli State University**

**Kutaisi**

**28 February, 2018**

According to paragraph ‘c’, article 13, of the Statute of the Univeristy approved by the order of the Mininster of Education and Science of Georgia on “Approving the Statute of Legal Entity of Public Law - Akaki Tsereteli State university” dated by the year 2013, #132/N, the Representative Board of Akaki Tsereteli State University enacts:

1. The Regulations of the Center for Culture, Sport and Youth Affairs of the Legal Entity of Public Law – Akaki Tsereteli State University shall be approved in the presented form.

/The Regulations are attached/

2. The Regulation shall be located on the university web-site and the notice board in the place available for everyone in the open form so that to make sure it is public and available for everyone interested in it.
3. The Regulation shall be in force immediately after its announcement.

**Speaker of the Representative Board:**

**Prof. Sul Khan Kuprashvili**

## **The Regulations of the Center for Culture, Sport and Youth Affairs of LEPL – Akaki Tsereteli State University**

### **Article 1. General Provisions**

1.1. The Regulations of the Center for Culture, Sport and Youth Affairs (hereinafter referred to as – the “Regulations”) of the Legal Entity of Public Law (LEPL) - Akaki Tsereteli State University is designed in accordance with the Law of Georgia on “Higher Education”, the order of the Minister of Education and Science of Georgia on “Approving the Statute of LEPL – Akaki Tsereteli State University” dated by September 9, 2013, #132/N (hereinafter – “The Statute of the University”) and other legislative and statutory acts.

1.2. The Regulations define the status, functions and objectives, competence, responsibilities, accountability, the structure and the management system of the Center for Culture, Sport and Youth Affairs of the university (hereinafter - “The Center”) and regulate other relations connected with the Center activities.

1.3. The Regulations are worked out by the university administration and approved by the representative unit of the university management - Representative Board of the University.

1.4. The functions and objectives of the Center defined by these regulations represent the main directions of the Center activities.

### **Article 2. Status of the Service, Main Directions of Activities, Responsibilities and Accountability**

2.1 The “Center” is a structural unit of the university;

2.2 The “Center” acts according to the law of Georgia on “Higher Education”, the Labour Law, the Statute of the University and other legislative and statutory acts, decisions made by the University Governing Bodies and these Regulations;

2.3. The “Center” is responsible for implementing the entrusted objectives and functions and is accountable to the Rector of the University;

2.4 . The “center” is financed from the university budget.

### **Article 3. Structure and Management of the Service**

3.1 The structure of the center is designed by the university administration and approved by the Representative Board of the university;

3.2. The center is generally led by the Rector of the university, and directly it is managed by the Head of the Center;

- 3.3. The center is comprised of the following structural units and positions: Director of the Center, Vice-Director – Coordinator of the field direction, Specialist;
- 3.4. The internal positional structure of the “Center” is attached to the regulations.
- 3.4. The “Center” is guided by the Center Director who is appointed and dismissed from the post by the Rector of the university;
- 3.5. The Center Director is accountable to the Rector of the University;
- 3.8. Coordinators of the “Center” field directions are appointed and dismissed from the posts by the Rector of the university on the proposal of the Service Director.

#### **Article 4. Goals of the Service**

- 4.1 Support reaching the goals set by the law of Georgia on “Higher Education” and the University Statute and ensure their implementation within the competence.

#### **Article 5. Functions and Responsibilities of the Service**

- 5.1 The Center leads and conducts university activities connected with the culture, sports and youth affairs of the university;
- 5.2 Carrying out cultural-creative, academic-vocational multi-profile activities at the university, popularizing the university creative activity and working out common cultural policy on these issues;
- 5.3 Caring about engagement of students and the staff in the creative activity in accordance with their talent and wish;
- 5.4 Establishing creative contacts that meet the modern requirements for the purpose of harmonious development of the university students and attracting them in the creative field;
- 5.5 Engaging the university students in cultural events;
- 5.6 Caring about maintaining, strengthening and popularizing folk culture in Georgia;
- 5.7 Developing the university sports, popularizing sports, organizing sports events and Universiades for the purpose of establishing healthy lifestyle among the students-youth and the personnel;
- 5.8 Attracting students-sportsmen in sports events and distinguishing gifted students, encouraging them to take part in world and national Universiades in the name of the university;
- 5.9 Preparing recreational and sports events, arranging sports bases and inventories.
- 5.10 Searching for sponsors for the successful sportsmen and their maximum support;
- 5.11 Promoting positive development of the youth – the process that means studying those needs, which are connected with the cognitive, social, physical, emotional and moral development of the youth; the process that helps a young person to enhance his/her abilities and skills and realize them,

5.12 Ensure and favour the youth's orientation on the development of their own skills and abilities, make them realize that the period of the adolescence is the best time for acquiring their profession or other skills, motivate them to have a wish to care about their own development independently.

### **Article 6. Authority and Responsibility of the Service**

- 6.1. Coming out from the functions and objectives of the "Center", the unity of the vested powers of the service and its staff represent the competence of the service;
- 6.2. While implementing the entrusted functions and objectives, the "Center" is authorized to:
- a) require information from the university educational and support structural units on the issues connected with the service activity;
  - b) check the current status in the field of culture and sports of the university and if necessary, submit the results of the inspection to the Rector of the university;
  - c) conduct monitoring on the current situation in the field of culture and sports at the university;

The Center is responsible for:

- a) implementing the functions and objectives defined by these regulations;
- b) assuring culture and sports enhancement at the university;
- c) fulfilling the instructions and tasks given by the university governing bodies;
- d) maintaining the entrusted property.

### **Article 7. The Service Staff**

- 7.1. The rule for recruiting the service staff is defined by the labor legislation and the uniform rule for employing the support personnel approved by the Representative Board of the university.
- 7.2. The labor relations of the service staff are defined by the written work contract.
- 7.3. Work description of the service staff and instructions on their activities are attached to these regulations.

### **Article 8. Conclusive Provisions**

- 1. Declaring this regulation or its part void or invalid, making amendments or/and supplementations to this document, can be conducted by the Representative Board of the university;
- 2. The issues of the center activity that are not settled by these regulations, shall be arranged by the Statute of the University.

**Positional Structure of the Center  
for Culture, Sports and Youth Affairs**

